

2007 - 2008 SCHEDULE

MINISTRY LEADERSHIP TRAINING

PFI THIRD YEAR TRACK

MINISTRY LEADERSHIP COURSES AND TRACKS

Each year the Office of Faith Formation of the Diocese of Rockville Centre offers courses to any adult Catholic who is interested in increasing their knowledge and skills in ministerial leadership. These courses may be taken as an individual thirty-five hour course for a particular ministry or in the context of an entire (or part of a) leadership track. See *"Elements of a Ministry Track."*

Leadership Courses are of particular interest to:

Pastoral Formation Graduates. Participants who have successfully completed the two-year PFI curriculum and wish to continue their formation in a particular ministry.

Church Ministers. Presently active ministers who wish to sharpen their skills and knowledge in a particular ministry and/or individuals who wish to develop leadership skills for a future ministry of their choice.

MINISTRY TRACKS

The following are the proposed ministry tracks for the 2007-2008 academic year. In order to run a track we must have a sufficient number of participants registered.

35 hours

Rite of Christian Initiation of Adults (RCIA)

Class Fee \$170.00

Leadership skills for the development and resourcing of a parish process of adult formation for the sacraments of initiation, including basic liturgy planning, through:

- ❖ Preparing to journey with a candidate from the initial request through incorporation into the parish community;
- ❖ Studying the Liturgical Year and its importance to foster conversion in the whole parish;
- ❖ Developing collaborative skills for working with pastoral staff, liturgy committee, music ministers, etc.;
- ❖ Learning to facilitate the process of RCIA, including developing and forming a catechetical team and preparing individuals and the congregation for the celebration of rites;

- ❖ Studying the principles of liturgy planning; to be able to work with pastoral staff to implement the rites;
- ❖ Techniques to integrate the RCIA more fully into your parish: evangelization to post-baptismal catechesis.

Location: St. Elizabeth Parish, Melville

Day/Time: Saturdays, 10:00 a.m. to 4:00 p.m.

Dates: October 13, 27, November 10, 17,
January 12, 26, February 2.

Register online at <https://www.drvc-faith.org/Forms/ministryLeadershipRegistrationForm.htm>

35 hours**Family Ministry/Advocacy****Class Fee \$170.00**

Recognizing that parish ministry affects all family members, this course will prepare participants to appropriately integrate existing parish ministries and family systems theory. This foundation will provide family ministers with

Topics to be covered will include:

- ❖ Understanding the changing family systems on Long Island;
- ❖ Theology, sociology and psychology of family;
- ❖ Models of spirituality, prayer and liturgy;
- ❖ The role of the family in evangelization and stewardship;
- ❖ Family dynamics theory, with an emphasis on the family life cycle, and how to use this theory in existing ministries and in the development of programs for families and family members;

skills to be advocates for families and will enhance their ability to develop specialized programs for families and family members, e.g. parents, young adults, divorced and separated.

- ❖ Role of family minister within the parish structure;
- ❖ Marriage preparation, baptism preparation, parenting, singles, divorced and separated, mid life and aging families;
- ❖ Embracing the gift of diversity/multicultural dimensions of family structures.

Location: St. Elizabeth Parish, Melville

Day/Time: Thursday evenings, 7:30 p.m. to 10:00 p.m.

Dates: October 18, 25, November 8, 15, 29,
February 7, 14, 28, March 6, 13, April 3, 10,
17, 24. (Snow date: May 8)

35 hours**Pastoral Care of the Sick, the Dying and the Grieving****Class Fee \$170.00**

There is a growing need in parishes for pastoral care workers to minister to the homebound, elderly, terminally ill and their loved ones. The complexity of feelings that individuals and families experience when one is terminally

This track includes but will not be limited to:

- ❖ Theology of suffering and spirituality of the Ministry of Pastoral Care of the Sick, the Dying and the Grieving;
- ❖ The psychology of illness and its effect on the family as well as the patient;
- ❖ Prepare comforters with tools and skills on how to minister to the infirmed, the terminally ill and be present to their loved ones;
- ❖ Familiarize one with appropriate systems and resources available to the sick and the terminally ill (hospice/palliative care, transition loss, grief);
- ❖ Learn skills that relate to self, the sick, the aged, the family of the patient;

ill or grieving cries out for the need of a compassionate and pastoral minister. This track has been designed to develop the necessary leadership skills for pastoral care workers who minister to our suffering brothers and sisters.

- ❖ Explore the Church's teachings on end of life issues;
- ❖ Praying with the sick and the dying from a parish perspective: Sacraments of the Sick, Eucharist to the homebound;
- ❖ Continuing to walk with the grieving as life ends;
- ❖ To familiarize the companion with funeral rites so they may best assist grieving families in planning the funeral.

Location: St. Elizabeth Parish, Melville

Day/Time: Wednesday evenings, 7:30 p.m. to 10:00 p.m.

Dates: October 17, 24, 31, November 7, 14, 28,
February 13, 27, March 5, 12, April 2, 9, 16, 23
(Snow date: April 30)

35 hours**Youth Ministry****Class Fee \$170.00**

Based on the importance of hospitality as the cornerstone for adolescent catechesis, this course will develop and empower ministers with skills and training for effective youth ministry. Participants will explore the principles and models of a Comprehensive Youth Ministry, based on the USCCB document, *Renewing the Vision: A Framework for Catholic Youth Ministry*.

This Leadership Course is designed for:

- ❖ Present Leaders in Youth Ministry who want to further develop their skills
- ❖ Volunteers and Pastoral Leaders who minister to youth in parishes, retreat centers, CYO and other Catholic organizations
- ❖ Directors of Religious Formation of adolescents and teens
- ❖ Catholic Intermediate and High School educators

Location: St. Elizabeth Parish, Melville

Day/Time: Wednesday evenings, 7:30 p.m. to 10:00 p.m.

Dates: October 17, 24, 31, November 7, 14, 28,
February 13, 27, March 5, 12, April 2, 9, 16, 23
(Snow date: April 30)

Integrative Approach to Youth Leadership by:

- ❖ Studying the psycho-social and sexual development of adolescents;
- ❖ Effectively assist the young person to develop a personal relationship with Jesus Christ and an active membership in the Body of Christ;
- ❖ Appreciate crucial Church teachings and learn effective strategies to communicate these teachings to young people;
- ❖ Learn how to develop a youth ministry as part of an integrated parish system;
- ❖ Explore contemporary youth culture; empowering advocacy for justice and human suffering; discernment of vocation;
- ❖ Understand the youth's place in the context of family and community;
- ❖ Explore leadership development of youth through affirmation and empowerment.

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Communication Skills Training

10 hours

Communications Skills for Ministry

Class Fee \$100.00

Participants are introduced to characteristics of good listening and learn to identify some of the roadblocks to communication that they may unconsciously use on a regular basis. In the context of ministry, the redemptive, healing power of listening is highlighted. Attending skills, appropriate self-disclosure and active listening are presented, modeled and practiced.

Location: St. Elizabeth Parish, Melville
Day/Time: Saturdays, 9:00 a.m. to 3:00 p.m.
Dates: September 29 and October 13

Formation Weekends

Friday evening – Sunday noon

Collaborative Skills

Individual Weekend Fee \$175.00

Participants learn and develop leadership skills; how to plan and run more effective meetings; how to empower others through delegation; and conflict management skills.

Location: The Seminary of the Immaculate Conception, Huntington
Weekend: Friday, 7:30 pm – Sunday, Noon.
Dates: April 4 – 6, 2008

Friday evening – Sunday noon

Designing Prayer

Individual Weekend Fee \$175.00

Building on the experiences of prayer in years one and two, participants are introduced to ways of engaging others in prayer in both small and large group settings.

Using the great richness of the Roman Catholic liturgical tradition, they will explore possibilities of using liturgical symbols to form both children and adults as members of the Sunday assembly.

Location: The Seminary of the Immaculate Conception, Huntington
Weekend: Friday, 7:30 pm – Sunday, Noon.
Dates: October 19 – 21, 2007

Friday evening – Sunday noon

Parish Systems

Individual Weekend Fee \$175.00

Building on concepts developed during the Family Dynamics weekend, participants will explore the complex web of systems i.e., family, parish, diocesan, socio-economic and cultural systems that impact all ministers. Concrete strategies for working ministerial systems will be developed.

Location: The Seminary of the Immaculate Conception, Huntington
Weekend: Friday, 7:30 pm – Sunday, Noon.
Dates: March 7 – 9, 2008

2007 – 2008 REGISTRATION FORM

Ministry Leadership Training \$770.00

Includes (cost breakdown):

One Ministry Track course (cost of the books are not included) \$170.00

Classes: Instructors experienced in each particular ministry will present thirty-five hours of practical content focusing on that ministerial area. Required reading will be assigned. Assignments will flow from context of specific classes. Select from one of the following ministry track offerings:

- Family Ministry/Advocacy
- Pastoral Care of the Sick, the Dying and the Grieving
- RCIA Leadership
- Youth Ministry

Practicum: In fulfilling the requirements of the practicum, participants demonstrate growth in ministerial skills by documenting at least thirty hours of “hands on” service in their chosen ministry. The practicum requires flexibility in its design and implementation.

Mentoring: There will be group meetings and/or one-on-one meetings with a skilled practitioner of the chosen ministry. The experienced minister will assist participants in focusing and developing ministerial skills as the practicum is developed. Feedback on one’s ministerial strengths and limitations will be provided.

Communications Skills for Ministry course \$100.00

Three Formation Weekends: Designing Prayer, Parish Systems, Collaborative Skills \$500.00

Individual Ministry Leadership Training Selections

Those not taking a full track are encouraged to take the Weekends and Communication Skills for Ministry.

Communications Skills for Ministry course \$100.00

Three Formation Weekends: Designing Prayer, Parish Systems, Collaborative Skills \$500.00

Individual Formation Weekend \$175.00

There is a \$50.00 non-refundable application fee that is applied to tuition upon acceptance.

Note: all course offerings are contingent upon a minimum number of registrants per class.

Please forward the completed registration form along with a check payable to *The Office of Faith Formation*. Attn. Debbie Ventura, The Office of Faith Formation, Diocese of Rockville Centre, P.O. Box 9023, Rockville Centre, NY 11571-9023.

Name(s) _____ Parish _____

Address _____ Town _____

Phone _____ Email Address _____

To Register online, visit <https://www.drvc-faith.org/Forms/ministryLeadershipRegistrationForm.htm>