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2008 - 2009 SCHEDULE

MINISTRY LEADERSHIP TRAINING

PFI THIRD YEAR TRACK

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**MINISTRY LEADERSHIP COURSES AND TRACKS**

Each year the Office of Faith Formation of the Diocese of Rockville Centre offers courses to any adult Catholic who is interested in increasing their knowledge and skills in ministerial leadership. Courses may be taken as an individual thirty-five hour course for a particular ministry or in the context of an entire leadership track. All courses are instructed by qualified professors with an M.A. or above and are proficient in their respective ministerial fields.

**LEADERSHIP COURSES ARE OF PARTICULAR INTEREST TO:**

**Pastoral Formation Graduates.** Participants who have successfully completed the two-year PFI curriculum and wish to continue their formation in a particular ministry.

**Church Ministers.** Presently active ministers who wish to sharpen their skills and knowledge in a particular ministry and/or individuals who wish to develop leadership abilities for a future ministry of their choice.

**MINISTRY TRACKS**

The following are the proposed ministry tracks for the 2008-2009 academic year. In order to run a track we must have a sufficient number of participants registered.

**35 hours**

**Catechetical Ministry with Children and Youth**

**Class Fee \$170.00**

In this course, we will explore the nature, breadth, and depth of catechetical ministry as well as some of the basic and creative skills for handing on the Gospel in parish religious formation programs for children and youth, including adolescents. This track is designed for catechists and current and potential grade level coordinators.

Topics include:

- ❖ An overview of recent Church documents on catechesis and working with youth;
- ❖ The developmental nature of learning, partnering with parents, and parent involvement;
- ❖ Passing on the faith within diverse cultural settings and pastoral challenges.

Participants will have the opportunity to identify topics of their own personal and/or parish interest and develop options that will help them meet the challenges they face in the parish setting.

**Location:** Mary Immaculate Parish, Bellport

**Day/Time:** Mondays, 9:30 a.m. to 12:00 p.m.

**Dates:** October 6, 20, 27, November 3, 10, 17, 24,  
February 2, 9, 23, March 2, 9, 16, 23.

*or*

**Location:** St. Anthony Parish, Oceanside

**Day/Time:** Fridays, 9:30 a.m. to 12:00 p.m.

**Dates:** October 3, 17, 24, 31, November 7, 14, 21,  
February 6, 13, 27, March 6, 13, 20, 27.

Register online at <https://www.drvc-faith.org/forms/ministryLeadershipRegistrationForm.asp>

**35 hours**

**Youth Ministry**

**Class Fee \$170.00**

Based on the importance of hospitality as the cornerstone for adolescent catechesis, this course will develop and empower ministers with skills and training for effective youth ministry.

This Leadership Course is designed for:

- ❖ Present Leaders in Youth Ministry and Pastoral Leaders who want to further develop their skills;
- ❖ Volunteers who minister to youth in parishes, retreat centers, CYO and other Catholic organizations;
- ❖ Directors of Religious Formation of adolescents/teens, and Catholic Intermediate and High School educators.

**Location:** Our Lady of Lourdes Parish, West Islip  
**Day/Time:** Monday evenings, 7:30 p.m. to 10:00 p.m.  
**Dates:** September 29, October 6, 20, 27, November 3, 10, 17, January 26, February 2, 9, 23, March 2, 9, 16 (Snow date: March 23).

Integrative Approach to Youth Leadership by:

- ❖ Effectively assist the young person to develop a personal relationship with Jesus Christ and an active membership in the Body of Christ;
- ❖ Appreciate crucial Church teachings; effective strategies to communicate these teachings to young people;
- ❖ Learn how to develop a youth ministry as part of an integrated parish system;
- ❖ Explore contemporary youth culture; empowering advocacy for justice and human suffering; discernment of vocation;
- ❖ Understand the youth’s place in the context of family and community; Study the psycho-social and sexual development of adolescents;
- ❖ Explore leadership development of youth through affirmation and empowerment.

**35 hours**

**Pastoral Care of the Sick, the Dying and the Grieving**

**Class Fee \$170.00**

There is a growing need in parishes for pastoral care workers to minister to the homebound, elderly, terminally ill and their loved ones. This track has been designed to develop the necessary leadership skills for pastoral care workers who minister to our suffering brothers and sisters.

This track includes but will not be limited to:

- ❖ Theology of suffering and spirituality of the Ministry of Pastoral Care of the Sick, the Dying and the Grieving;
- ❖ Psychology of illness and its effect on the family;
- ❖ Familiarize one with systems and resources available to the sick and the terminally ill;

- ❖ Explore the Church’s teachings on end of life issues;
- ❖ Praying with the sick and the dying: Sacraments of the Sick, Eucharist to the homebound;
- ❖ To assess and respond to varieties of circumstances, cultures, spiritualities affecting a grieving individual/ family; to familiarize participant with the liturgical rites of the funeral.

**Location:** Our Lady of Lourdes Parish, West Islip  
**Day/Time:** Monday evenings, 7:30 p.m. to 10:00 p.m.  
**Dates:** September 29, October 6, 20, 27, November 3, 10, 17, January 26, February 2, 9, 23, March 2, 9, 16 (Snow date: March 23).

**35 hours**

**Rite of Christian Initiation of Adults (RCIA)**

**Class Fee \$170.00**

Leadership skills for the development and resourcing of a parish process of adult formation for the sacraments of initiation, including basic liturgy planning, through:

- ❖ Preparing to journey with a candidate from the initial request through incorporation into the parish community;
- ❖ Studying the liturgical year and its importance to foster conversion in the whole parish; breaking open the Word.
- ❖ Developing collaborative skills for working with pastoral staff, liturgy committee, music ministers, etc.;

- ❖ Learning to facilitate the process of RCIA, including forming a catechetical team and preparing individuals and the congregation for the celebration of rites;
- ❖ Techniques to integrate the RCIA more fully into your parish: evangelization to post-baptismal catechesis.

**Location:** St. Joseph Parish, Ronkonkoma

**Day/Time:** Saturdays, 9:30 a.m. to 3:30 p.m.

**Dates:** October 25, November 8, 15, 22,  
January 31, February 7 and 14.

## Communication Skills Training

**10 hours**
**Communications Skills for Ministry**
**Class Fee \$100.00**

Participants are introduced to characteristics of good listening and learn to identify some of the roadblocks to communication that they may unconsciously use on a regular basis. In the context of ministry, the redemptive, healing power of listening is highlighted. Attending skills, appropriate self-disclosure and active listening are presented, modeled and practiced.

**Location:** Our Lady of Lourdes Parish, West Islip

**Day/Time:** Saturdays, 9:00 a.m. to 3:00 p.m.

**Dates:** September 20 and 27, 2008

*or*
**Location:** St. Joseph Parish, Ronkonkoma

**Day/Time:** Wednesday evenings, 7:00 p.m. to 9:30 p.m.

**Dates:** October 8, 15, 22, 29

## Formation Weekends

**Friday evening – Sunday noon**
**Designing Prayer**
**Individual Weekend Fee \$175.00**

Recognizing prayer is the foundation of all faith formation, this weekend builds on the participant's experience of prayer and introduces ways of engaging others in prayer in both small and large group settings.

Using the great richness of the Roman Catholic liturgical tradition, they will explore possibilities of using liturgical symbols to form both children and adults as members of the Sunday assembly.

**Location:** The Seminary of the Immaculate Conception, Huntington

**Weekend:** Friday, 7:30 pm – Sunday, Noon.

**Dates:** October 17 – 19, 2008

**Friday evening – Sunday noon**
**Parish Systems**
**Individual Weekend Fee \$175.00**

Building on concepts developed during the Family Dynamics weekend, participants will explore the complex web of systems i.e., family, parish, diocesan, socio-economic and cultural systems that impact all ministers. Concrete strategies for working ministerial systems will be developed.

**Location:** The Seminary of the Immaculate Conception, Huntington

**Weekend:** Friday, 7:30 pm – Sunday, Noon.

**Dates:** February 27 – March 1, 2009

**Friday evening – Sunday noon**
**Collaborative Skills**
**Individual Weekend Fee \$175.00**

Participants learn and develop leadership skills; how to plan and run more effective meetings; how to empower others through delegation; and conflict management skills.

**Location:** The Seminary of the Immaculate Conception, Huntington

**Weekend:** Friday, 7:30 pm – Sunday, Noon.

**Dates:** April 17 – 19, 2009

## 2008 – 2009 REGISTRATION FORM

All course offerings are contingent upon a minimum number of registrants per class.

### Individual Ministry Leadership Training Selections

Those not taking a full track are encouraged to take the Weekends and Communication Skills for Ministry.

- Communications Skills for Ministry** course ..... \$100.00
- Three Formation Weekends:** Designing Prayer, Parish Systems, Collaborative Skills ..... \$525.00
- Individual Formation Weekend** (indicate weekend selection below)..... \$175.00
  - Designing Prayer
  - Parish Systems
  - Collaborative Skills

- One Ministry Track course** (cost of the books are not included)..... \$170.00

Select from one of the following ministry track offerings:

- Catechetical Ministry with Children and Youth     Mondays     Fridays
- Pastoral Care of the Sick, the Dying, and the Grieving
- RCIA Leadership
- Youth Ministry

**Classes:** Instructors experienced in each particular ministry will present thirty-five hours of practical content focusing on that ministerial area. Required reading will be assigned. Assignments will flow from context of specific classes.

**Practicum:** In fulfilling the requirements of the practicum, participants demonstrate growth in ministerial skills by documenting at least thirty hours of “hands on” service in their chosen ministry. The practicum requires flexibility in its design and implementation.

**Mentoring:** There will be group meetings and/or one-on-one meetings with a skilled practitioner of the chosen ministry. The experienced minister will assist participants in focusing and developing ministerial skills as the practicum is developed. Feedback on one’s ministerial strengths and limitations will be provided.

- Full Ministry Leadership Training Track** ..... \$795.00

Includes the **Communication Skills for Ministry** course, all (3) Formation Weekends and one Ministry Track.

There is a \$50.00 non-refundable application fee for the Full Ministry Track that is applied to tuition upon acceptance.

Please forward the completed registration form along with a check payable to *The Office of Faith Formation*. Attn. Debbie Ventura, The Office of Faith Formation, Diocese of Rockville Centre, P.O. Box 9023, Rockville Centre, NY 11571-9023.

Name(s) \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_

Phone \_\_\_\_\_ Parish/Town \_\_\_\_\_

To Register online, visit <https://www.drvc-faith.org/forms/ministryLeadershipRegistrationForm.asp>